

EC Meeting 16-JUN-11

Present: B. Barish, E. Paterson, M. Ross, P. Garbincius, G. Dugan, M. Harrison, N. Walker, B. Foster, S. Stapnes, K. Yokoya, A. Yamamoto, T. Tauchi

Absent: JP Delahaye,

Minutes:

- Comments to be revised as needed and posted.

Announcements:

- Caltech Meeting
 - o EC Agenda
 - Suggestions for additional items are welcome.
 - o Cost meeting
 - Agenda to come soon. Due next week.
 - A general discussion on problems of different (alternate) technologies or site dependent issues is needed.
- ILCSC Mumbai 24.AUG.11
 - o Participation
 - Who besides Barry should attend? B. Foster, M. Harrison, K. Yokoya
- ICFA Seminar
 - o Short talks, very brief, 15 min talks.
 - o How do we need to be represented at the Seminar? Optional who should attend but we do need people in attendance.
- FALC 6.OCT.11
 - o Attendance to be discussed. One additional person is a good idea. TBD

Reports:

- LCWS11 Planning
 - o Meeting last week on plenary and parallel session organization.
 - o Summary talk for linear collider should include all projects.
 - o Parallel organization is straight forward.
 - A detail plan needs to be put together. We need a plan that is the least disruptive to the rest of the meeting.
 - o Logistics such as wifi, etc are extremely important.
- PIP Draft
 - o Still waiting for section on mass production from the PMs.(Promised by next EC meeting.)
 - o Will we start the editing process using the sections we do have.
 - o Needs to be sent to the EC a few weeks before the Caltech meeting.

PM and Regional Reports:

- Interim Report
 - o Debut today in the Newslines

- o Distribution list:
 - Original proposal was to send Labs supplying report numbers 5 copies; no longer needed.
 - List should be updated to reflect additional changes. Everyone needs to go through the list to cover all bases. 24 hours for any changes. Important!!!
 - Additional addresses to be sent to Max ASAP!